

MyCareerSkill Student Policies

Cancellation and Refund Policy

Refunds shall be returned within 30 days. The following refund policy goes into effect after the third business day has lapsed. In order to process ANY refunded tuition, MyCareerSkill must receive all returned program materials from the student.

Students will receive a 100% refund of the full program tuition if a request for program cancellation is received in writing prior to the START DATE of the program. MyCareerSkill prices their programs as a package, therefore, if a refund is issued after the start date of the program, the refund will apply to the unused tuition based on the price of the program. Refunded tuition will be applied back into the student's MyCAA benefit account.

When the notice of program cancellation is received in writing after the start date of the program, the refund of the unused portion of the tuition balance is based on the following:

Calendar days after program start date	Refund percentage of unused tuition balance
1-6	90%
7-13	80%
14-20	50%
21-27	20%
28+	0%